Rebel Battalion Army JROTC Course Syllabus/Contract 2024-2025

**DEPARTMENT OF THE ARMY**

**ARMY JROTC REBEL BATTALION** **HEPHZIBAH HIGH SCHOOL**

**4558 BROTHERSVILLE ROAD**

**HEPHZIBAH, GA 30815**



**COURSE TITLE:** Leadership Education Training (LET) Level 1-4

**Periods:** 2nd Alpha Company/3rd Bravo Company/ 4th Charlie Company/ 6th Delta Company

**INSTRUCTORS:** Claude E. Walker, Lieutenant Colonel (LTC), USA (Ret), Senior Army Instructor

LET 2-3, Instructor, Email: [Walkecl@richmond.k12.ga.us](mailto:Walkecl@richmond.k12.ga.us)

**REMIND: Cadets: JROTC SY 24-25@jrtcsy25**

**Parents:** **JROTC Parents SY24-25@jrprts25**

Clifton Fields, Sergeant Major (SGM), USA (Ret), Army Instructor

LET 1-4, Instructor, E-mail Address: [fieldcl@richmond.k12.ga.us](mailto:fieldcl@richmond.k12.ga.us)

**REMIND: Cadets: JROTC SY 24-25@jrtcsy25**

**Parents: JROTC-Parents SY24-25@jrprts25**

**Hephzibah High School Website:** <http://heph-high.rcboe.org>

**MISSION:** **"To Motivate Young People to be Better Citizens"**

**GOAL/OBJECTIVE:** Cadet Success is the primary goal of all Army JROTC learning experiences. This course focuses on the development of better citizens by building skills in leadership, citizenship, life success, geography, and wellness, in a structured interactive environment. The JROTC program is one the Army’s contributions to assisting America’s youth to become better citizens. It can prepare you for life by providing a framework for the qualities (skills, knowledge, and positive attitudes) that will help you to succeed- qualities such as courage, candor, competence, commitment, confidence, and character. The effort you put into mastering this program and developing your personal skills will help you to become a successful Cadet and productive adult.

**CURRICULUM:** Taught in accordance with the U.S. Army ROTC Cadet Command Program of Instruction (POI). This program is a cooperative effort on the part of the Army and the host institution to give you an opportunity for total development and improve yourself in many ways. Course content includes: Character and Leadership Development; Wellness, Fitness and First Aid; Drug Abuse Prevention; Geography and Earth Science; Citizenship and American History; Career Opportunities; Role of the Armed Forces; Technology Awareness; Command and Staff Procedures; Consumer Education and Budgeting; Unlocking Your Potential; and Senior Army Instructor Designated Optional Subjects. JROTC teaches self-discipline, confidence, and pride in a job well done, and it offers you challenges and opportunities to:

* Sharpen your communication skills
* Promote and encourage citizenship through participating in community service projects
* Develop your leadership potential
* Strengthen your self-esteem
* Improve your physical fitness
* Provide incentives to live drug-free
* Promote your graduation from high school and develop a solid foundation for career development

**REQUIRED MATERIALS:**

Rebel Battalion T-Shirt: For the 2024-2025 School Year. All Cadets are required to purchase a JROTC Rebel Battalion T-Shirt ($15.00). The Battalion T-Shirt will serve as the Class C Uniform (multipurpose wear, examples: Inspections/PT/Gate Guards...etc). The shirts must be purchased, ordered, and received no later than 31 Aug 2024. Order shirts through Rich Expressions; [https://www.richexpressions4u.com/hh-jrotc](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.richexpressions4u.com%2Fhh-jrotc&data=05%7C01%7CWalkeCl%40boe.richmond.k12.ga.us%7C06eb008e4c084be6677808db984881ae%7C30b22d4073624f1783a92530927b6f65%7C0%7C0%7C638271209768924285%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=RCVofLmXeLIp3xwgMYolIC6Bk8g2H9wRE8mh6j36KSQ%3D&reserved=0) PASSWORD: HHJROTC-23

\*JROTC Polo Shirts will be made available (optional) for Cadets to wear as an optional uniform.

**REQUIRED CADET TEXT:** Appropriate (LET) level texts and/or reference texts are issued (at no cost)/online for Cadets.

**UNIFORM WEAR:** Cadets will correctly wear an Army issued uniform at no cost (**the entire school day**) every Wednesday unless otherwise directed. The JROTC program is a uniformed program where discipline is judged, in part, by the manner in which a cadet wears a prescribed uniform as well as by the individual’s personal appearance. Uniform wear is an evaluated task and is worth 40% of the semester grade. Hair will not fall over the eyebrows or extend below the bottom edge of the collar. Uniforms must be cleaned and pressed when worn. **DO NOT cut pants**! Cadets who fail to wear the uniform on the prescribed day will have one day to make up the grade (the day following normal uniform wear) for a maximum of 80%. Failure to wear the uniform after that will result in a zero for the assignment. Cadets with excused absences will be allowed to make up their uniform the day they return for no penalty. Cadets failing to wear their uniform will be reduced one rank each occurrence. Cadets holding leadership positions will be removed from their position immediately and the next ranking cadet will assume their leadership position.

**GROOMING STANDARDS:**

Hair Styles: Many hairstyles are acceptable, as long as they are neat and conservative. Hair will be neatly groomed. Hair that is clipped closely or shaved to the scalp is authorized. The length and bulk of hair will not be excessive or present a ragged or extreme appearance. If dyes, tints, or bleaches are used, colors used must be natural to human hair and not present an extreme appearance. Hairstyles will not interfere will proper wearing of military headgear. The headgear when worn in uniform will not appear bulging or distorted, and without excessive gaps between the headgear and the head. There is no minimum hair length for Cadets, and Cadets are permitted to have natural highlight. Hair that falls over the eyebrows or ears will be pulled back. Hair

holding ornaments (barrettes, pins, clips, headbands), if used, must be transparent or similar in color to hair, and will be inconspicuously placed. Headbands should not be wider than 1 ó inches. Cadets are permitted to wear a ponytail, two braids, or one singular braid in all uniforms. Cadets are authorized to wear multiple neat-in appearance hairstyles at once. Colors that detract from a professional uniform appearance are prohibited. It is the responsibility of instructors to use good judgment in determining if applied colors are acceptable, based upon the overall effect on Cadets’ appearance.

Facial hair: Sideburns will be neatly trimmed. Sideburns will not extend below the lowest part of the exterior ear opening. The face will be clean-shaven, except for permitted mustaches.

Fingernails: All Cadets will keep fingernails clean and neatly trimmed. Female Cadets are permitted to wear any color fingernail polish as long as they match in type and style. Do not extend more than ½ inch for acrylic nails from the tip of the finger.

Hygiene and Tattoos: Cadets are expected to maintain good hygiene while in uniform. Tattoos are authorized; however, tattoos or brands that are extremist, indecent, sexist, or racist are prohibited, visible with any uniformed activity, as they are prejudicial to good order and discipline within the unit, the school, and the community. If a Cadet has a tattoo on the face, it will not prohibit the Cadet from participating in JROTC. Instructors should advise that facial tattoos could prohibit the Cadet from joining the Armed Forces.

Lipstick: Female Cadets may wear non-extreme shades of lipstick.

**PHYSICAL FITNESS (PT):** All Cadets are required to participate in physical training every Friday. It is an important part of the curriculum and a graded task worth 40% (major grade) of the semester grade. They may wear either shorts or sweatpants, which should be black or dark in color. Dressing out and participating are both included in the physical fitness grade (**at a minimum Athletic shoes are required**).

**Graduation Stoles and Cords:** Cadets are awarded a Graduation Stole for completing four years in the JROTC Program. Cadets how complete three years in the JROTC Program will receive a JROTC Cord. Stole and Cords are performance based, Cadet must actively participate in JROTC activities (JCLC, Color Guard, Raiders, Sabre Teams).

**WEEKLY SCHEDULE:**

**Monday:** Classroom Instruction (note taking)

**Tuesday:** Classroom Instruction (Cadet Portfolio/Testing/(written/hands-on (ex. Promotion test))

**Wednesday:** Drill & Ceremony (Marching)

**Thursday:** Uniform Wear (Inspection)

**Friday:** Physical Training (PT) Physical Exercise (PE)

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**GRADING:** The level of cadet achievement will be determined by participation in weekly uniform wear, weekly physical training, and academic performance. Grades will be determined based on performance in the following areas:

**Minor Grades = 60% Examples include test, quizzes, physical fitness, classwork, labs, and other graded assignments to assess certain standards in a unit of study.**

**Major Grades = 40% Examples include unit tests, essays, research papers, project-based assignments, uniform inspections, and other culminating assessments to measure mastery of standards that comprise a unit of study.**

**Grade reporting Cycle:**

Sep 13 Fall Semester Progress Report #1; Nov 1; Fall Semester Progress Report #2.

Dec 16-20 Semester Exams.

Feb 13 Spring Semester Progress Report #1; Mar 28 Spring Semester Progress Report #2.

May 19-23 Semester Exams

Cadets in each LET (1-4) level are required to submit an annual JROTC essay for a grade. Requirements/topic will be published as soon as available. The Essay is typically due in December with an oral presentation, date and time TBD. There will also be an essay requirement in the spring.

**LEADERSHIP POSITIONS**: If Cadets accept a leadership position, they are expected to fulfill their responsibilities (attendance at parades, field trips, service/community projects are mandatory unless coordinated with the instructors) and this will affect their time before and after school. Please discuss this opportunity as a family. The leadership positions provide the Cadets real-world opportunities to apply and hone their leadership, organizational, and communication skills desired by colleges and employers.

**CADET MATERIALS:**

**CADET PORTFOLIO (DIGITAL):** Every Cadet will create/maintain a portfolio that contains an organized collection of work based on accomplishments, personality and aspirations. The portfolio will begin upon entry in the JROTC program and maintained for the duration of your enrollment in the program. The portfolio will reflect the Cadet’s work and provide insight and information on the Cadet’s personal achievements and growth over time. The portfolio is worth 60% of the overall grade and will be evaluated in accordance with the published standards.

**PROGRAM EXPECTATIONS/CLASSROOM RULES:** In addition to the Cadet responsibilities outlined by the school, the following rules and procedures are as followed in the classroom:

* **Refer to the instructors as “Lieutenant Colonel/Colonel (LTC)” and “Sergeant Major (SGM)” always.**
* Come prepared to learn and help each other to learn. Always apply effort and stay on task. Demonstrate leadership and teamwork.
* Listen to others’ ideas. Cooperate with others and treat everyone and their property with respect.
* Electronic devices may not be utilized during instructional time IAW RCSS/HHS policy.
* In accordance with school policy, hats (of any type) will not be worn while indoors.
* No beverages are permitted in class
* No Chewing gum or eating in the classroom or formation
* Be standing at my seat at the final bell ready to recite the Cadet creed along with the group and remain in place until the group recites the battalion motto at the end of class. Do not leave my seat for any reason without permission.
* No inappropriate touching-e.g., touching not required in pursuit of a teacher directed classroom learning objective. This includes but is not limited to touching by either sex, hugs etc.
* Raise my hand before I speak. No talking when someone else is talking.
* **No “slides”, sandals or flip flops while in JROTC class.**
* **No sagging pants - Cadets MUST wear a belt.**

**Virtual classroom expectations: (When/if needed)**

* Review and understand the Online Learning Classroom Expectations for RCSS Families; we will review them in class and post it on our websites
* Camera off except: Until attendance is complete/when speaking in a large group/breakout sessions/bandwidth issues
* Remain on mute unless presenting or asking a questions
* Use a virtual background or a solid background
* stay positive
* participate
* treat everyone with dignity and respect.

**POWERUP ASYNCHRONOUS LEARNING DAY:**

* 1st Semester: Sep 3; Oct 11; 2d Semester: Feb 18; Mar 10;
* Ensure you login as required (Canvas)
* Complete/finish assignments as required.

**REMOVAL FROM JROTC:** Cadets may be dis-enrolled from JROTC if they:

* Withdraw from school
* Demonstrate ineptitude for leadership training indicated by a general lack of adaptability
* Fail to keep an acceptable standard of academic achievement, conduct, appearance, or attendance
* Exhibits undesirable character traits such as lying, cheating or stealing, unauthorized possession of illegal drugs or substances, or exhibits an indifference to and lack of interest in citizenship and leadership training.

**ATTENDANCE:** Class attendance contributes significantly to academic success. Cadets who attend classes regularly tend to earn higher grades and have higher passing rates in courses. If you are absent for any reason, you are responsible for all missed work and must contact the instructor promptly.

**ACADEMIC HONESTY:** Cadets are expected to do their own work unless advised that collaboration is acceptable. This means that you may use facts from other sources if you re-write them in your own words. Anytime you quote directly for another source or paraphrase substantially, you must cite the source you used. When you take a test, you are expected to keep your eyes on your own paper and protect your test paper from being copied by a classmate.

**LATE/MAKE-UP WORK/ASSIGNMENTS:** It is the Cadet’s responsibility to get missed assignments and to complete them. Unexcused late work will be assessed a grade penalty (5% per day). Late work: After the fifth day late work will be accepted at the teacher’s discretion (on a case-by-case basis). Assignments must be completed and turned in within five school days after the absence. If a Cadet is present on the day of uniform inspection, and does not wear their uniform**, the Cadet will not receive credit that day without a valid excuse. However, uniform make-up day is the following day to receive partial credit.** Per school policy, all unexcused absences result in penalties that affect grading. Graded assignments will remain open/available throughout the semester and will be graded accordingly.

**HELP SESSIONS:** Cadets may request help sessions before and after school. Cadets are responsible for coordinating times with the instructor.

**COMMUNICATIONS:** E-mail and Remind are the preferred methods of communication. We can also be reached via the school number; ((706) 592-2089, ext 2172). A reply will be made immediately but always within 24 hours. Conferences are available by appointment.

**Remind**: Cadets and Parents can sign up: **CADETS: JROTC SY 24-25@jrtcsy25**

**JROTC-Parents SY24-25 jrprts25**

**TARDINESS AND MINOR DISCIPLINE INFRACTION CONSEQUENCES:** Cadets are expected to be in class, quiet, and ready to be seated when the final class bell rings. Cadets will behave in such a way to facilitate their own learning as well as that of others during the entire class period. No exceptions! Penalties may include but are not limited to verbal warning, demotion, and a report of Cadet conduct to the administration.

**CONSEQUENCES FOR MISCONDUCT:**

Verbal reprimand, write a paper on character trait, physical exercise (ex. push-up), call made to parents.Persistence of bad conduct will incur conference with parents, and detention.

Refer to grade level administrator (assistant principal) for necessary action and possible removal from course.

**CADET CONDUCT AND PARTICIPATION:** Each Cadet will be assessed on their aspiring leadership skills which include displaying the emotional maturity to master one-self (self-discipline).

**PROMOTION POLICY:** Promotions are based on recommendations in accordance with the published standards. Criteria for promotions include classroom behavior, leadership potential, academic achievement, and pass promotion test for each rank.

**For e-SIGN:**  **PLEASE SELECT ANYWHERE IN THE YELLOW AREA, TYPE IN THE INFO, THEN SAVE**

**Cadet has read and understands JROTC Syllabus/Contract and grooming standards.**

**Parent/Guardian has read and understands JROTC Syllabus/Contract and grooming standards.**

Cadet: PRINTED NAME: \_\_\_\_\_ Cadet SIGNATURE: \_ \_\_\_\_ \_\_ \_ Date: \_ \_ \_

Parent: PRINTED NAME: \_\_\_\_\_ Parent SIGNATURE: \_\_\_\_\_ \_\_ \_ Date: \_\_ \_

**A signed copy of this syllabus will be maintained in the Cadet’s portfolio UPLOAD SYALLABUS via CANVAS! FIRST TEN DAYS OF CLASS TO RECEIVE A 100%**